



長庚大學成績優異提前畢業申請單

Application for Early Graduation with Outstanding Academic Achievements at Chang Gung University

申請日期： 年 月 日

Application Date: yyyy / mm / dd

姓名 Name	中文	學號 Student ID No.	學系 Dept.	年級 Grade				
	<input type="checkbox"/> 已確認校務資訊系統英文名字 <input type="checkbox"/> The name is spelled exactly as it appears in Campus Information System.							
學分 Credits	項目 Project	已修學分 Credits earned	學系審查 Department Review	註冊組審查 Section of Registry Review				
	本系最低畢業總學分 The minimum credit requirements for graduation in the department							
	通識學分 General Education credits							
	系必修學分 Compulsory credits							
	系選修學分 Elective credits							
	其他學分 Other credits							
	合計 Total							
成績 Score	項目	第一學年第一學期 First Year First Semester	第一學年第二學期 First Year Second Semester	第二學年第一學期 Second Year First Semester	第二學年第二學期 Second Year Second Semester	第三學年第一學期 Third Year First Semester	第三學年第二學期 Third Year Second Semester	第四學年第一學期 Fourth Year First Semester
	學業平均成績 Average scores	分數 scores 排名 Class Rank						
	操行成績 Conduct evaluation							
	校外實習成績 Off-campus internship							
英文門檻 English language graduation threshold		<input type="checkbox"/> 通過 Pass <input type="checkbox"/> 不通過 Fail 經辦 Staff:						

深耕學園審核 Student Service Learning Verification		<input type="checkbox"/> 通過 Pass <input type="checkbox"/> 不通過 Fail 經辦 Staff :						
註冊組複審 Section of Registry Final Review	<input type="checkbox"/> 符合提前畢業 Eligible for early graduation <input type="checkbox"/> 不符合提前畢業 Not eligible for early graduation				學系初審 Department Preliminary Review	<input type="checkbox"/> 符合提前畢業 Eligible for early graduation <input type="checkbox"/> 不符合提前畢業 Not eligible for early graduation		
	教務處經辦 Staff of Academic Affairs :					系秘 Office of Secretariat :		
核簽流程 Ratified by	教務長 Dean of Academic Affairs		註冊組組長 Registrar Section		系主任 Chairman of the Department		導師 Advisor	

備註: 1. 已修學分，填至預計畢業時所修全部學分，並附歷年成績單正本一份提出申請。

Please fill out the total number of credits earned or will be earned upon the date of graduation. Please attach your official transcript.

2. 流程：至語文中心審核「英文門檻」→學務處審核「深耕學園」→導師、系主任簽核→送註冊組→學期末學期成績全齊後→送回系上學分初審→註冊組複審→呈核。

Process: Applicant → Language Center approval for 「English language graduation threshold」 requirements → Office of Student Affairs 「Student Service Learning Verification」 → Adviser → Chairman → Dean → Office of Academic Affairs, Registrar Section → Dean for Academic Affairs

3. 請申請提前畢業學生主動告知授課教師，請其配合時程繳交學期成績，以利審查畢業學分。Student applying for early graduation should follow-up with the instructor to make sure he/she submits grades to the Office of the Registrar in time to review credits for graduation.

4. 其餘相關規定請參閱本校成績優異提前畢業辦法。

Please refer to the Regulations for Early Graduation with Outstanding Academic Achievements at Chang Gung University for more detailed requirements.